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**EDO STATE**

**JUDICIARY**

SMALL CLAIMS COURT

**HIGH COURT OF JUSTICE**

BENIN CITY

**EDO STATE SMALL CLAIMS COURT SERVICE DELIVERY TIMELINES**

|  |  |  |  |
| --- | --- | --- | --- |
| SERVICE/TASK | CONDITIONS/REQUIREMENTS | TIMELINES | FEES/REMARKS |
| Filing with increased transparency of official fees and procedures | * An individual who is 18years and above
* Claim to be filed at the Small Claims Registry
* Claim filed must not exceed N5,000,000 (five million naira)
* An individual less than 18years of unsound mind can file through the Guardian
* Partnership, Association and Corporation can file
 | Within 24 hours | Published on State official website: fees, procedures and service delivery.Claim: * N10,000 and below -N450
* N10,001-N20,000 -N750
* N20,001-N50,000 – N1,125
* N50,001-N100,000 –N1,500
* N100,001-N600,000 –N3000
* N600,001-N1,000,000 –N3,750
* N1,000,000-N5,000,000 – N7,500
 |
| Forms | * Forms SCA1-SCA8 are available to parties as required at the court registry
 |  | Free  |
| Service of Court Process  | * Court Bailiff serves all Small Claims Courts processes
 | 48 hours | * The party who files, pays for service.
* Service within the state is N200 per kilo
* Service outside the state N500 and above per kilo
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| Trial | * Trial commences at the Small Claims Court by a Magistrate
* Witnesses (if any) can be called to give evidence
* Judgment is delivered at the end of trial
 | Within 60 days or 2 months | * Free
* If represented by a lawyer, a fee will be charged by the lawyer
* Free
 |
| Enforcement of Judgment | A bailiff of the Small Claims Court will enforce the Judgment | After 30 days of Judgement | The Small Claims Registry will determine the fee to be paid at the Registry |
| Appeals  |  Notice of appeal must be filed within 14days of the Courts Judgement | 14 days | A fee is paid for Notice of appeal |

**Mrs F. I. Oghoator**

Chief Magistrate Special Grade

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Coordinator Edo State Small Claims Court