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**EDO STATE  
JUDICIARY**  
SMALL CLAIMS COURT  
**HIGH COURT OF JUSTICE**  
BENIN CITY

**EDO STATE SMALL CLAIMS COURT SERVICE DELIVERY TIMELINES**

SERVICE/TASK	CONDITIONS/REQUIREMENTS	TIMELINES	FEES/REMARKS
Filing with increased transparency of official fees and procedures	<ul style="list-style-type: none"> <li>• An individual who is 18years and above</li> <li>• Claim to be filed at the Small Claims Registry</li> <li>• Claim filed must not exceed N5,000,000 (five million naira)</li> <li>• An individual less than 18years of unsound mind can file through the Guardian</li> <li>• Partnership, Association and Corporation can file</li> </ul>	Within 24 hours	<p>Published on State official website: fees, procedures and service delivery.</p> <p><u>Claim:</u></p> <ul style="list-style-type: none"> <li>• N10,000 and below -N450</li> <li>• N10,001- N20,000 -N750</li> <li>• N20,001- N50,000 – N1,125</li> <li>• N50,001- N100,000 – N1,500</li> <li>• N100,001- N600,000 – N3000</li> <li>• N600,001- N1,000,000 – N3,750</li> </ul>

			<ul style="list-style-type: none"> <li>• N1,000,000- N5,000,000 – N7,500</li> </ul>
Forms	<ul style="list-style-type: none"> <li>• Forms SCA1-SCA8 are available to parties as required at the court registry</li> </ul>		Free
Service of Court Process	<ul style="list-style-type: none"> <li>• Court Bailiff serves all Small Claims Courts processes</li> </ul>	48 hours	<ul style="list-style-type: none"> <li>• The party who files, pays for service.</li> <li>• Service within the state is N200 per kilo</li> <li>• Service outside the state N500 and above per kilo</li> </ul>
Trial	<ul style="list-style-type: none"> <li>• Trial commences at the Small Claims Court by a Magistrate</li> <li>• Witnesses (if any) can be called to give evidence</li> <li>• Judgment is delivered at the end of trial</li> </ul>	Within 60 days or 2 months	<ul style="list-style-type: none"> <li>• Free</li> <li>• If represented by a lawyer, a fee will be charged by the lawyer</li> <li>• Free</li> </ul>
Enforcement of Judgment	A bailiff of the Small Claims Court will enforce the Judgment	After 30 days of Judgment	The Small Claims Registry will determine the fee to be paid at the Registry
Appeals	Notice of appeal must be filed within 14days of the Courts Judgement	14 days	A fee is paid for Notice of appeal

**Mrs F. I. Oghoator**

Chief Magistrate Special Grade

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Chief Magistrate Grade 1

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A handwritten signature in black ink, appearing to read 'F.I. Oghoator', written in a cursive style.

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F.I. Oghoator

Coordinator Edo State Small Claims Court